



# INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

Transit Campus: MGSIPA Complex, Adj. Sacred Heart School,  
Sector 26, Chandigarh-160 019

## Minutes of the 3<sup>rd</sup> Meeting of the Board of Governors held on 19<sup>th</sup> April 2008

3<sup>rd</sup> Meeting of the Board of Governors was held on 19<sup>th</sup> April 2008. The following members were present:

- |    |   |                           |
|----|---|---------------------------|
| 1. | Professor P. Rama Rao,<br>Chairman<br>Former Secretary to Government of India<br>Department of Science and Technology<br>International Advanced Research Centre for Powder<br>Metallurgy and New Materials (ARCI)<br>Balapur P.O. Hyderabad 500005. | Chairman                  |
| 2. | Professor K.N. Ganesh,<br>Director, IISER Pune<br>900 NCL Innovation Park<br>Homi Bhabha Road, Pune 411008  | Member                    |
| 3. | Professor S.V. Kessar,<br>Department of Chemistry, Panjab University,<br>Chandigarh 160014  | Member                    |
| 4. | Professor Ashutosh Sharma,<br>Department of Chemical Engineering,<br>IIT Kanpur Kanpur 208016   | Member                    |
| 5. | Professor Ramesh Kapoor<br>IISER, Mohali, MGSIPAP Complex,<br>Sector 26, Chandigarh 160019  | Member                    |
| 6. | Professor C. G. Mahajan<br>IISER, Mohali, MGSIPAP Complex,<br>Sector 26, Chandigarh 160019  | Member                    |
| 7. | Professor N. Sathyamurthy<br>Director, IISER Mohali<br>MGSIPAP complex, Sector 26<br>Chandigarh 160019  | Member                    |
| 8. | Sh. J. P. Singh<br>IISER Mohali<br>MGSIPAP complex, Sector 26<br>Chandigarh 160019  | Secretary      Registrar, |

## **Special Invitees**

1. Dr Arvind  
Dean, R & D  
IISER Mohali, MGSIPAP Complex  
Sector 26, Chandigarh
2. Professor I. B.S. Passi  
Honorary Professor,  
IISER Mohali, MGSIPAP complex  
Sector 26, Chandigarh 160019
3. Dr. Jagdeep Singh  
Co-ordinator, IISER Mohali,  
MGSIPAP complex ,Sector 26,  
Chandigarh 160019

<b>BOG.08.1.1.</b>	<b>Welcome Address by the Chairman</b>
	<p>The Chairman welcomed all the members of the Board. He thanked Prof. A. Sharma (IIT Kanpur) particularly for his attending the meeting for the first time. He also thanked Sh T.V. Prabhakaran (Adviser, Infrastructure) and other members of the Committee for helping the Institute in the selection of the architect. In his address he communicated his views regarding the new campus of the Institute, like no boundary wall between IISER Mohali and the Institute of Nano Science and Technology, that the residential complex and academic area should be kept away from the railway line etc. There should not be any air pollution, there should be some area for entertainment and covered corridors in the academic area. The Chairman also suggested that there be proper arrangement for harvesting of rain water and a planned sewerage system. A system also is to be adopted for proper disposal of molecular/ medical waste, kitchen waste etc. in the campus.</p>
<b>BOG.08.1.2.</b>	<b>Welcome Address by the Director</b>
	<p>The Director expressed his happiness with the progress in the Institute since last meeting. He informed the Board of Governors that 15 offers of appointment were made to the faculty and 7 candidates had accepted the offer, out of which 5 faculty had already joined the posts. The first batch of students of the Institute is about to complete its first year of academic programme and the second batch is likely to join the Institute in the month of August 2008 on the basis of their performance in IIT-JEE/KVPY/Olympiad.</p> <p>The Board was informed that an expert committee had shortlisted eleven architects for preparing the master plan of the campus, out of which only four architects came to make presentations before the duly constituted selection committee that included the members of the Building &amp; Works Committee. Based on their presentations and deliberations, the committee recommended the selection of Cosmic Designs Private Limited, Lucknow. It was also informed to the Board that several meetings have taken place with the officials of the Punjab Government for transfer of land to the Institute, and the land allocation is expected anytime.</p>

<b>BOG.08.1.3.</b>	<b>Confirmation of the Draft Minutes of the 2<sup>nd</sup> Meeting of the Board of Governors of IISER(M) held on 7<sup>th</sup> December 2007.</b>																																		
<b>Decision</b>	<p>The draft minutes of the 2<sup>nd</sup> meeting of the BOG was circulated to all the members of the BOG vide Letter no.IISER-08/REG./415 dt.21.01.2008. No comment is received. The draft minutes may kindly be confirmed. A copy of the draft minutes is placed.</p> <p><b>The Board confirmed the draft minutes of its second meeting held on 7<sup>th</sup> December 2007.</b></p>																																		
<b>BOG.08.1.4</b>	<b>Action taken Report on the Draft Minutes of the 2<sup>nd</sup> Meeting of the BOG of IISER(M) held on 7<sup>th</sup> December 2007.</b> <table border="1"> <thead> <tr> <th>(I)</th><th>(ii)</th><th>(iii)</th></tr> <tr> <th><u>Item No.</u></th><th><u>Brief particulars of BOG decision</u></th><th><u>Action Taken</u></th></tr> </thead> <tbody> <tr> <td>BOG. 07.2.1</td><td>Welcome address by the Chairman</td><td></td></tr> <tr> <td>BOG. 07.2.2</td><td>Welcome address by the Director</td><td></td></tr> <tr> <td>BOG. 07.2.3</td><td>Confirmation of the minutes of the 2<sup>nd</sup> Meeting of the BOG held on 7.12.2007</td><td>Submitted to the Board for approval.</td></tr> <tr> <td>BOG. 07.2.4</td><td>Action taken Report</td><td>BOG noted the action taken on the decisions of the Board of Governors meeting.</td></tr> <tr> <td>BOG. 07.2.5</td><td>Ratification of items approved by the Chairman</td><td>The Board ratified the items approved by the Chairman.</td></tr> <tr> <td>BOG. 07.2.6</td><td>Noting of the minutes of the 1<sup>st</sup> Meeting of the Senate held on 02.08.2007</td><td>The Board noted the Minutes of the Ist Meeting of the Senate held on 02.08.2007</td></tr> <tr> <td>BOG. 07.2.7</td><td>Noting of the Minutes of the Ist Meeting of Finance Committee held on 7.12.2007</td><td>The Board noted the Minutes of the Ist Meeting of Finance Committee held on 7.12.2007</td></tr> <tr> <td>BOG. 07.2.8</td><td>Approval of Revised Budget Estimates for the Financial Year 2007-08 and Revised Budget Estimates for 2008-09</td><td>The Board approved the Revised Budget Estimates for 2007-08 and Budget Estimates 2008-09 as recommended by the Finance Committee in its meeting held on 7.12.2007.</td></tr> <tr> <td>BOG. 07.2.9</td><td>Information regarding Sanction of Faculty Posts in IISER (M) by MHRD</td><td>The Board noted the sanction of Faculty Posts in IISER (M).</td></tr> </tbody> </table>		(I)	(ii)	(iii)	<u>Item No.</u>	<u>Brief particulars of BOG decision</u>	<u>Action Taken</u>	BOG. 07.2.1	Welcome address by the Chairman		BOG. 07.2.2	Welcome address by the Director		BOG. 07.2.3	Confirmation of the minutes of the 2 <sup>nd</sup> Meeting of the BOG held on 7.12.2007	Submitted to the Board for approval.	BOG. 07.2.4	Action taken Report	BOG noted the action taken on the decisions of the Board of Governors meeting.	BOG. 07.2.5	Ratification of items approved by the Chairman	The Board ratified the items approved by the Chairman.	BOG. 07.2.6	Noting of the minutes of the 1 <sup>st</sup> Meeting of the Senate held on 02.08.2007	The Board noted the Minutes of the Ist Meeting of the Senate held on 02.08.2007	BOG. 07.2.7	Noting of the Minutes of the Ist Meeting of Finance Committee held on 7.12.2007	The Board noted the Minutes of the Ist Meeting of Finance Committee held on 7.12.2007	BOG. 07.2.8	Approval of Revised Budget Estimates for the Financial Year 2007-08 and Revised Budget Estimates for 2008-09	The Board approved the Revised Budget Estimates for 2007-08 and Budget Estimates 2008-09 as recommended by the Finance Committee in its meeting held on 7.12.2007.	BOG. 07.2.9	Information regarding Sanction of Faculty Posts in IISER (M) by MHRD	The Board noted the sanction of Faculty Posts in IISER (M).
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BOG. 07.2.10	Appointment of Registrar	Sh. J. P. Singh was appointed as Registrar as per the recommendation of the Selection Committee duly approved by the Board vide Order No. IISER/07/DIR/320 dt.19.12.2007.
BOG. 07.2.11	Creation of Non-Academic Posts in the Institute (at the initial stage)	The MHRD Government of India vide letter no. IISER/07/DIR/287dt.17.12.2007 and no. IISER/08/DIR/448 dt. 29.01.2008 was requested to sanction the posts as created and approved by the Board. No sanction order has been received from MHRD. Process to appoint Chartered Accountant for the internal Audit has been initiated.
BOG. 07.2.12	Approval of the list of experts for Selection Committees for faculty posts/librarian.	The Board approved the list of Selection Committee.
BOG. 07.2.13	<b>Other Items</b>	
BOG. 07.2.13(1)	Report of the Expert Committee on The Short listing of Architects (Expression Interest of the Architects).	The Board approved the recommendation of the Committee. All the eleven shortlisted firms were asked to submit the Master Plan within the specified period.
BOG. 07.2.13(2)	Appointment of Dean Research and Development	Dr. Arvind was appointed as Dean Research and Development vide letter no. IISER/07/DIR/289dt. 17.12.2007
BOG. 07.2.13(3)i	Appointment of Private Secretary and Personal Assistant	Ms. Amandeep Saini was appointed as Private Secretary vide Letter No. IISER/07/REG./263 dt. 5.12.2007 and Ms. Poonam Rani was appointed as Personal Assistant Vide Letter No. IISER/07/REG.268 dated 7.12.2007.
BOG. 07.2.13(3)ii	Admission of 5 year integrated M.S. students for the year 2008-09	(i) That IISER(M) has agreed to be the organizing Institute for the admission of students of 2008 batch for all the IISERs (ii) That IISER (M) is planning to offer admission upto 100 students on the

			basis of their performance in IIT-JEE, KVPY and Olympiad. (iii) That a few PhD students will be admitted in 2008 on the basis of their performance in GATE, NET, JEST (as approved by the Senate).															
Decision	Board noted the action taken report on the draft minutes of its 2 <sup>nd</sup> meeting held on 7 <sup>th</sup> December 2007.																	
BOG.08.1.5.	<p><b>Ratification Items</b></p> <p>1. <b><u>Appointment of Faculty</u></b> : On the basis of the recommendations of the selection committees (for the faculty) constituted for the purpose altogether 15 faculty have been appointed (Four Associate Professors, Ten Assistant Professors and one Lecturer). The recommendations of the selection committee will be placed on the table. The appointment letters were issued for each position of the faculty after obtaining the approval of the Chairman.</p> <p>Out of the 15 positions for which the appointment letters were issued, the following faculty have already joined:</p> <table><thead><tr><th>Name</th><th>Designation</th><th>Date</th></tr></thead><tbody><tr><td>1. Dr. Arvind</td><td>Associate Professor</td><td>24.02.2008</td></tr><tr><td>2. Dr. Kavita Dorai</td><td>Assistant Professor</td><td>24.02.2008</td></tr><tr><td>3. Dr. Tapan Mukherjee</td><td>Assistant Professor</td><td>29.02.2008</td></tr><tr><td>4. Dr. Sanjay Singh</td><td>Assistant Professor</td><td>29.02.2008</td></tr></tbody></table> <p>2. <b><u>Constitution of committee for appointment of Architect/Panel of Architects.</u></b> A committee was constituted to recommend the appointment of Architect / Panel of Architects, consisting of all the members of Building and Works Committee, a nominee of D.S.T. (Joint Secretary) and Dr. S. S. Bhatti, Formerly Principal, Chandigarh College of Architecture after getting the approval of Chairman BOG. A copy of the constitution of committee is placed.</p> <p>3. The Government of India has sanctioned two posts of Personal Assistant vide Letter No. F. No. 22-19/2005-TS.I dt. 11.06.2007. Miss. Yashoda was appointed as personal Assistant, from the list of recommended candidates by the selection committee for the purpose.</p> <p>The Board is requested to ratify the above items.</p>			Name	Designation	Date	1. Dr. Arvind	Associate Professor	24.02.2008	2. Dr. Kavita Dorai	Assistant Professor	24.02.2008	3. Dr. Tapan Mukherjee	Assistant Professor	29.02.2008	4. Dr. Sanjay Singh	Assistant Professor	29.02.2008
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Decision	The Board ratified the items as mentioned in the agenda.																	

<b>BOG.08.1.6.</b>	<b>Approval of the Minutes of the 1<sup>st</sup> Meeting of the Building and Works Committee held on 29.03.2008</b>
<b>Decision</b>	<p>The Minutes of the B. W &amp; C dt. 29.03.2008 will be placed on the table in the BOG Meeting.</p> <ul style="list-style-type: none"> <li>• The Board approved the appointment of Cosmic Designs Pvt. Ltd, Lucknow as the architect of the Institute on the basis of the recommendation of the duly constituted Selection Committee.</li> <li>• The committee had gone through the delegation of financial powers. The Chairman suggested that before the powers are delegated, the Institute should ascertain the powers delegated to its officers in other sister-institutions like IIT/IIT and IISc coming under the purview of MHRD and then make suitable recommendations for approval.</li> <li>• The Board approved the constitution of the Tender Committee and suggested that the works be awarded on the basis of the recommendation of the Committee duly approved by the Director (within the financial powers) and action taken be informed to the Building and Works Committee/Finance Committee/Board in its next meeting.</li> <li>• The Board also approved the method of executing the construction work through project mode functioning/staffing pattern basis for which a provision of 2% of the estimated cost of construction be made, for the payment of salary, T.A./D.A. etc. for the project staff, as recommended by the Building and Works Committee.</li> <li>• The Board also approved the construction of boundary wall at an estimated cost of Rs.150 lakhs as recommended by the Building and Works Committee and Finance Committee. The Board also advised that the boundary wall for Institute of Nano Science and Technology be constructed by IISER as requested by the Secretary DST. However, the proportionate cost of boundary wall will be borne by the INST for the area of their possession.</li> <li>• The Board also approved the construction of NMR building on priority basis in Institute's own campus at Mohali as recommended by the Building and Works Committee.</li> </ul>

<b>B.O.G.08.1.7.</b>	<b>Approval of the Minutes of the 1<sup>st</sup> Meeting (2008-09) of the Finance Committee held on 19.04.2008.</b>
<b>Decision</b>	<p>The minutes of the Finance Committee dated 19.04.2008 will be placed on the table of the BOG meeting.</p> <p><b>The Board approved the recommendations of the Finance Committee held on 19.04.08</b></p>
<b>B.O.G.08.1.8.</b>	<b>Rent for the Academic Building of IISER(M) to MGSIPA, Sector 26, Chandigarh</b>
<b>Decision</b>	<p>With the help of the Government of Punjab, the Institute started functioning in MGSIPA complex, Sector 26, Chandigarh from August 2007.</p> <p>As the construction works of the MGSIPA new building was not fully completed in the month of August 08, a part of the building in the ground floor was handed over to the Institute to run the academic programme of the Institute (from August 2008) to fulfill the commitment of the Govt. of India. Now the building is at completion stage and the MGSIPA administration would like IISER(M) to pay a suitable rent. The Director may be authorized to fix the monthly rent of the building as mutually agreed upon with MGSIPA authorities, and keep the Board informed.</p> <p><b>The Board placed on record its appreciation of the help provided by the authorities of MGSIPAP and NITTTR and appreciation letters were issued by the Chairman of Board of Governors to the Heads of both the organizations. In addition, the Board authorized the Director to fix the monthly rent for the building(s) as mutually agreed upon with MGSIPAP authority and to keep the Board informed in its next meeting.</b></p>
<b>B.O.G.08.1.9.</b>	<b>Hostel Accommodation for Students of IISER Mohali.</b>
	<p>This is for the information of the Board that the students of the Ist batch (2007) numbering 25 have been accommodated in the hostel of NITTTR as Director, NITTTR was kind enough to provide the hostel facilities (including mess facility) to</p>



Decision	<p>the students of IISER for one year.</p> <p>Now the 2nd batch of 5 years integrated MS Programme is to join the Institute in August 2008. In addition a few PhD students in different branches of sciences are also to join the programme. The approximate number of the students will be 150 in number (25+100+25).</p> <p>The Government of Punjab is expected to transfer the land soon and there are procedural formalities in construction of buildings/hostel to be completed. Therefore, it is not possible to have our own hostel facility in 2008.</p> <p>The Institute is exploring various possibilities to get a suitable hostel accommodation in the vicinity of the Institute. The Board is requested to kindly authorize the Director to find out suitable hostel accommodation on rent.</p> <p><b>The Board was informed that the hostel presently occupied by the Judicial Academy is likely to be vacated in the month of July 2008. The Institute is in contact with MGSIPAP authority. It is hoped that after the vacation of the hostel by the Judicial Academy it would be given for the hostel of the Institute on charge basis as mutually agreed upon by the Institute and MGSIPAP authorities. In case of the need for an alternative arrangement, the Director is authorized to hire buildings/houses for the hostel and fix the rent as mutually agreed upon and inform the Board in its next meeting.</b></p>
B.O.G.08.1.10.	<b>Opening of Bank Account under New Pension Scheme.</b>
Decision	<p>The Government of India has introduced a new restructured defined Contribution Pension System for new entrants to Central Government services scheme w.e.f. 1.1.2004 vide letter G.I., M.F., notfn. no. 5/7/2003-ECB&amp;PR dt.22.12.2003 replacing the existing system of defined benefit pension system. Accordingly the Institute adopts the new Pension Scheme for the new entrants.</p> <p>Since the Central Record Keeping and Accounting (CRA) infrastructure and also the Pension Fund Managers are to be decided, the Board is requested to approve to allow the deposit of the contributions/subscription in a nationalized bank where at least the interest @ 8% p.a. be earned (at par with GPF) on the same amount.</p> <p><b>The Board approved the opening of a bank account under the new pension</b></p>

	<b>scheme, as recommended by the Finance Committee.</b>
<b>B.O.G.08.1.11</b>	<b>Counting of Past Services of Employees from Other Government Institutions to IISER (M)</b>
	<p>Some of the faculty/ non-faculty who are already in Govt. services and are under old GPF cum gratuity cum pension scheme are interested to join the Institute and want to continue in the old pension scheme w.e.f. the date of joining IISER, Mohali.</p> <p>As per procedure, in case of movement of employees from Central Govt./ State Govt./ Central and State Autonomous body services to others Central/State Govt./Autonomous body services (including IISER) and are already in GPF cum Gratuity cum Pension scheme, the past services of such employees are counted towards pension under CCS (Pension) Rules 1972 if the applications are processed through proper channel and have rendered technical resignation. This benefit is available because the employees had originally joined the Govt. service prior to 1.1.2004 and covered under the CCS (Pension) rules 1972.</p> <p>This is also for the information of the Board that counting of past services in such cases is applicable only when the Prorata Pension, service gratuity, retirement gratuity and other financial liability of the employee, if any, are finally transferred from the parent Govt/ Autonomous body to other Institution of the Govt/ Autonomous body where the employees join.</p> <p><b>This is also information to the Board that :-</b></p> <ul style="list-style-type: none"> <li>➤ 1. Such counting of past services will cause only a minor financial liability to the Govt/Autonomous body because the beneficiaries/employees are already in GPF cum Gratuity cum Pension Scheme anywhere in the Govt organization and will draw the same from the Govt/ autonomous body.</li> <li>➤ 2. The parent organization will pay the pensionary liabilities like Prorata Pension, proportionate service Gratuity, retirement gratuity as applicable in individual case for the years of services already rendered in the parent organization.</li> <li>➤ 3. The counting of past services will be applicable only when such pensionary liabilities will be discharged/paid by the parent Govt/ autonomous body and in no case by the individual employee on behalf of Govt/Autonomous body.</li> </ul> <p>The matter is also under consideration in the Finance Committee. The</p>

Decision	<p>recommendation of the Finance Committee will be placed on the table of the Board.</p> <p>The Board is requested to kindly approve the old pension scheme (GPF cum / gratuity cum Pension Scheme) to those employees who are already covered under CCS(Pension) Rules 1972 and join this Institute after 01.01.2004 and applied through proper channel and join the Institution (IISER M) after submitting technical resignation from the parent department.</p> <p><b>The Board accepted the recommendation of the Finance Committee and resolved that the services of those employees who are already covered under the CCS Pension 1972 in the parent organization and joining IISER Mohali will be counted for GPF/ Gratuity and pension scheme, as long as the parent organization has no objection and it transfers the contribution of the candidate and that of the parent organization to IISER Mohali.</b></p>
B.O.G.08.1.12	Any Other Items
Decision	<p><b>1. Enhancement of Scholarship of the students of IISER Mohali from Rs. 3000/- to Rs. 4000/- per month.</b></p> <p>The Senate in its first meeting held on 2.8.2007 approved the proposal for payment of Rs. 3000/- per student/per month as scholarship subject to the satisfactory performance in the academic programme.</p> <p>The Board noted and approved the decisions of the senate in its second meeting held on 7.12.2007.</p> <p>Recently, Indian Institute of Science Education and Research Kolkata has enhanced the amount of scholarship from Rs. 3000/- to Rs. 4000/- in view of enhancement in other scholarship schemes. This has been done to attract talented students to science stream.</p> <p>Indian Institute of Science Education and Research Mohali on the pattern of IISER Kolkata wants to enhance the scholarship to Rs. 4000/-.</p> <p>The Board is requested to kindly approve the proposal.</p> <p><b>Board approved the enhancement of the scholarship of the student of IISER Mohali from Rs.3000/- per month to Rs.4000/- per month as has been done in IISER Kolkata with a suggestion to keep the Senate informed</b></p>

	<p><b>(in its next meeting).</b></p> <p><b>2. Counting of Services of Visiting Faculty on Regular Basis w.e.f. the Date of Joining the Post.</b></p> <p>This is for kind information of the Board that the Institute started its academic programme w.e.f. 13 August 2007. To run the academic programme successfully the Institute made some appointments of visiting faculty. Subsequently some of the visiting faculty members have been appointed on regular basis on the basis of the recommendations of the selection committees duly constituted for the purpose.</p> <p>Since those faculty, who have been appointed as visiting faculty in the previous year, have been appointed on regular basis, it is proposed that the period of service that they rendered as visiting faculty may be regularized, w.e.f. the date of joining the Institute.</p> <p><b>The Board approved the counting of services of visiting faculty on regular basis from the date of joining the Institute.</b></p>
<b>Decision</b>	
	<p><b>3. Consideration and Passing (Adopting) Annual Account for the year 2007-08</b></p> <p><b>The Board considered, passed and adopted the Annual Accounts of the Institute for the year 2007-08 as recommended by the Finance Committee.</b></p>
<b>Decision</b>	

The meeting ended with thanks to the Chair

**Sd/-  
Director  
IISER Mohali**

**Sd/-  
Chairman  
IISER Mohali**

**Sd/-  
Registrar/Secretary  
IISER Mohali**